

# General Ledger & Accounts Payable

Improve efficiency and reduce costs with financial management functionality designed specifically for senior care providers.



Cindy Youngbloom  
PointClickCare Customer

PointClickCare General Ledger and Accounts Payable (GL/AP) reduces costs and improves efficiency by centralizing billing and payment processes across the organization.

Whether operating as a single or multi-site senior care provider, GL/AP provides comprehensive and intuitive financial management capabilities, as an integral component of the PointClickCare platform. GL/AP delivers industry-specific financial functionality, configuration flexibility and the ability to accelerate standard accounting

processes needed in today's senior care sector. With standardized tools such as invoice entry, check generation, 1099 forms or electronic submission, budgeting, financial statements and reporting, GL/AP helps providers effectively manage essential accounting activities.

**GL/AP offers ultimate flexibility with multiple configuration options**

GL/AP provides the flexibility to configure the functionality around organizational processes, ensuring a system that is tailored to the provider's needs.

The screenshot displays the PointClickCare interface for an 'Edit Outstanding Account - Private'. It includes fields for Resident Name (Harvey, 1050), Age (80), Birth date (02/23/1935), Location (East 10-1), and Matter Status (Overdue). Financial details include Current Amount Owed (\$23,008.24), Original Admission Date (03/17/2014), and Initial Admission Date (03/17/2014). Below this is an 'A/R Aging' table:

Payer	Total	Future Cash	Current	30	60	90	120	150	180	210
Private Pay	\$22,811.08	\$0.00	\$11,781.90	\$10,214.76	\$914.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Private Co-insurance B	\$111.43	\$0.00	\$17.07	\$0.00	\$94.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$23,022.51	\$0.00	\$11,798.97	\$10,214.76	\$1,008.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Below the table is an 'Activities' section with a 'Log Activity' table:

Activity Date	Type	Letter	Status	User	Note
04/02/2015 14:41	Batch Post		Closed	Kathy Wallace	Cash Receipt. Amount due updated: from \$10,000.00 to \$10,000.00. Amount above \$0, account opened.
04/02/2015 15:04	Batch Post		Closed	Kathy Wallace	Adjustment. Amount due updated: from \$21,997.76 to \$23,008.24. Amount above \$0, account opened.
03/15/2015 01:00	Batch Post		Closed	SYSTEM	Adjustment. Amount due updated: from \$21,527.22 to \$21,997.76. Amount above \$0, account opened.
03/05/2015 10:00	Batch Post		Closed	Kathy Wallace	Adjustment. Amount due updated: from \$18,000.00 to \$21,527.22. Amount above \$0, account opened.
02/10/2015 01:07	Batch Post		Closed	SYSTEM	Adjustment. Amount due updated: from \$10,713.86 to \$18,000.00. Amount above \$0, account opened.

Using available out-of-the-box tools, chart of accounts, vendor and banking setup is quickly and easily implemented without the use of expensive 3rd party software applications. Even more options exist for creating custom facility- or enterprise-level financial statements, and custom checks, with secure MICR fonts.

### Proven capabilities for accelerating month-end review and reconciliation

As a key component of the PointClickCare platform, GL/AP allows organizations to accelerate month-end activities. PointClickCare Accounts Payable and Accounts Receivable transactions can be mapped to the General Ledger for automated posting, while billing journal entries can be imported into specific facilities, saving staff time and reducing manual transcription errors. With GL/AP, organizations will have a batch data entry system that provides flexibility for updating, reviewing, and posting invoices and journal entries, streamlining operations.

### GL/AP includes the following features:

General Ledger	Accounts Payable
Configurable to import billing journal entries into specific facilities.	Standard or recurring invoice entry.
Flexible Chart of Accounts segmentation and numbering.	Standard check generation.
Custom financial statements	Manual check capabilities.
Budgeting tool with import capabilities.	AP Reports including Trial Balance / Aging, and vendor purchases.
Ability to import .csv formatted journal entries.	Custom check layouts with use of signatures, logos and MICR fonts.
Additional reporting period for year-end/audit adjustments.	1099 forms or electronic submission.
Head office journal entry processing to split entries between facilities.	Automatic posting to General Ledger.

To learn more about GL/AP, contact your PointClickCare Account Representative today , call 1.800.277.5889 or complete the form [www.pointclickcare.com/contact-us](http://www.pointclickcare.com/contact-us).

PointClickCare, the leading cloud-based software platform for the senior care market, helps healthcare providers meet the challenges of senior care by enabling them to achieve the business results that matter – enriching the lives of their residents, improving financial and operational health, and mitigating risk. Recently recognized as the 2014 #1 long-term care software vendor by KLAS Research, PointClickCare’s cloud-based software platform takes a person-centered approach to managing senior care, connecting healthcare providers across the senior care continuum with easy to use, regulatory compliant solutions for improved resident outcomes, enhanced financial performance, and staff optimization. Over 10,000 senior care facilities use PointClickCare today, making it the North American healthcare IT market leader for the senior care industry. For more information on PointClickCare’s ONC certified software solutions, please visit [www.pointclickcare.com](http://www.pointclickcare.com), or follow us on Twitter @PointClickCare.

