

TOP
10

Reasons to Implement Document Manager

Improve organizational efficiency with a seamless and easy way to create personalized documents, streamlining the admission, discharge, and routine processes.



More Efficient

Efficient tool for creating, auto-populating, electronically signing and storing the documents required for residents from admission to discharge, to routine document management.

1



Increase Productivity

Decrease the amount of time you and your employees spend on completing, searching, scanning, and filing administrative documentation.

6



Cost Effective

Eliminates the cost of paper, storage, insurance, photocopy, and courier services.

2



Improved Standardization

Event/trigger-based document creation, electronic filing cabinet, and version control create standardized documentation throughout the resident's stay.

7



Ensure Compliance

Full audit trails for electronic signatures, as well as the ability to track and monitor pending, overdue, and completed documents.

3



Greater Accessibility

Intuitive reporting, dashboards and resident charts enable insightful action and provide centralized access to admission, discharge and routine documentation.

8



Increased Security

Two-level authentication for remote signers and paper-free documentation keeps sensitive resident information safe and secure.

4



Stakeholder Satisfaction

Makes document tracking and signature capture a breeze.

9



Improved Accuracy

Collect and capture data right from the EHR while eliminating any documentation errors that result from manually completing forms.

5



HIPAA Compliant

Reduces errors and non-compliant documentation.

10

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